



JOB NOTICE

Date Posted: December 21, 2020

Closing Date: January 11, 2021 or Until Filled

APPLICATION PROCEDURES: Send letters of intent and resume via INDEED or mail to HR, Box – Prevention; Compass Family and Community Services, 535 Marmion Avenue, Youngstown, Ohio 44502 or email jobs@compassfamily.org.

Program: Prevention

Title: Prevention Specialist

Salary \$: \$14.00 per hour

Shift: Part Time. 24 hours per week. Primary schedule consists of days, M-F

JOB DUTIES:

1. Responsible for the implementation and evaluation of prevention programs that are culturally appropriate and based on science driven strategies for pre-kindergarten to adult populations in the various sectors of the community.
2. Serve as a CFCS representative for community prevention education awareness activities and public speaking presentations.
3. Participate as a member of community committees, coalitions and councils to further enhance prevention education and activities.
4. Facilitate prevention programs in the community or within COMPASS organization as assigned, i.e. Youth Intervention Program, Parenting classes, summer programs, after school programs, etc.
5. Assist and collaborate with Trumbull County and Warren City School personnel regarding Prevention Education programs.
6. Increase professional and development knowledge through reading, seminars, and professional affiliations.
7. Participates in CFCS departmental meetings as requested.

QUALIFICATIONS:

Education/Experience: Minimum of a Associate's degree in Behavioral Sciences, Education or Public Health, Bachelor's degree preferred. No experience required but prevention knowledge preferred or 3 years work experience beyond high school diploma. Must hold appropriate licensure/credential as required by State of Ohio to provide prevention services [LSW, LPC, LISW, LPCC, OCPSA, OCPS, OCPCI] or at minimum be willing to obtain Registered Applicant [RA] through Ohio Chemical Dependency Professionals Board.

Technology: Basic computer skills including experience with presentation software, i.e. Prezi, PowerPoint, Google slides.

Miscellaneous requirements: Criminal background check; Pre-employment drug screen; ***If applicable to the position requirements includes:*** Clear driving record; TB test, Mini-Physical and First Aid/CPR.

Must meet COMPASS automobile liability insurance carrier guidelines to be insurable under the COMPASS policy. **Note:** COMPASS clients should be transported using a COMPASS vehicle, if a COMPASS vehicle is not available then the staff member is responsible to verify that they maintain adequate coverage through their personal carrier. If a COMPASS vehicle is not available, then the staff member is responsible to verify that they maintain coverage through their personal carrier for business related travel, including the transporting of clients, and must provide proof of coverage to COMPASS prior to transporting any COMPASS clients.

Interpersonal/Human Relations Skills: Comprehensive knowledge of needs and issues related to prevention education programs. Must be familiar with community resources. Ability to establish and maintain professional relationships with community representatives. Above average public speaking skills.

Non-Exempt: Eligible for over time

AN EQUAL OPPORTUNITY EMPLOYER - SERVICE PROVIDED THROUGH AFFIRMATIVE ACTION
EOE-M/F/H including persons with disabilities and veterans