



JOB NOTICE

Date Posted: August 11, 2020

Closing Date: September 1, 2020 or until filled

APPLICATION PROCEDURES: Send letters of intent and resume via INDEED or mail to Box FT Caseworker – High Street, Compass Family & Community Services, 535 Marmion Avenue, Youngstown, Ohio 44502.

Program: High Street Treatment - Outpatient

Title: Caseworker

Salary \$: Full Time with a Competitive & Comprehensive Benefits Package

DUTIES AND RESPONSIBILITIES

INTERACTIONS with clients are therapeutic and advance the goals set forth in the ISP.

- Needs assessment and formulation of the ISP
- Individual therapeutic interactions/rapport-building
- Crisis stabilization
- ADL prompting, coaching and teaching
- Client feedback

JUDGEMENTS made about clients or activities on clients' behalf are client/family-centered and appropriate both to the individuals' functioning and the agency's risk tolerance standards

- Decisions pertaining to clients' need for additional services, resources or more restrictive settings
- Choice of treatment interventions, techniques, advocacy activity and frequency of contact
- Pursuit of collateral contacts to gather additional psychosocial information when indicated
- Adherence to agency's risk assessment/management protocols

DOCUMENTATION is clinically accurate, substantive, timely and complete

- Intake/needs assessment, ISP and reviews, progress notes, Payeeship forms, discharge paperwork ref
- Conforms to Program, ODMH, CARF and third-party payer standards and obligations

IMPACT RATIO

- Documented billable activity divided by the total number of hours worked: standard for the job is at least 25 hours per week (based on a 40 hour work week)

INTERACTIONS WITH ESSENTIAL OTHERS are constructive and serves to advance the progress in treatment, the quality of care and the agency's standing in the community

- Peers and supervisors
- Other service providers
- Family and significant other
- Other concerned members of the community

COMMITMENT to high quality care

- Participates actively and productively in agency meetings and supervision sessions
- Introduces and/or implements new ideas for improving the quality of care
- Attentive/responsive to feedback from clients, significant others, community partners/members
- Shares skills, knowledge, expertise with other agency staff (consultations, workshops, team meeting)
- Advances own level of skill and competency through participation in continuing education opportunities

QUALIFICATIONS FOR JOB

Education/Experience: Bachelor's degree preferred. Previous mental health or community support/case management experience required. Experience with severe and persistent mental health diagnoses, substance use disorders, and dual-diagnosis. Knowledge of community resources is critical.

Technology: Ability to use a desktop computer, electronic health record for documentation, a landline telephone and access to a cell phone (agency or personal) for accessibility by staff and clients.

Miscellaneous requirements: Criminal Background Check, CPR/First-Aid certified; clean driving record; able to pass drug screen; completion of agency My Learning Pointe required courses; **Note:** COMPASS clients should be transported using a COMPASS vehicle, if a COMPASS vehicle is not available then the staff member is responsible to verify that they maintain adequate coverage through their personal carrier for business related travel, including the transporting of clients, and must provide proof of coverage to COMPASS prior to transporting any COMPASS clients in their own vehicle.

Interpersonal/ Human Relations Skills: Enthusiasm, initiative, self-motivated, organizational skills, ease in establishing rapport, ability to effectively communicate with the population, cultural sensitivity, willingness to provide services in the community including client homes.

Non-Exempt: Eligible for overtime

AN EQUAL OPPORTUNITY EMPLOYER - SERVICE PROVIDED THROUGH AFFIRMATIVE ACTION
EOE-M/F/H including persons with disabilities and veterans