



JOB NOTICE

Date Posted: July 27, 2020

Closing Date: August 17, 2020 or until filled

APPLICATION PROCEDURES: Send letters of intent and resume via INDEED or mail to Box LPN – CSU, Compass Family & Community Services, 535 Marmion Avenue, Youngstown, Ohio 44502.

Program: Broadway Crisis Stabilization Unit

Title: Licensed Practical Nurse (LPN)

Salary \$: Full Time (36 hours per week). Comprehensive benefits package for Full Time. Competitive pay rate based on previous experience (\$16.00 - \$18.00 per hour). Primary schedule: 6pm-6am includes weekends and holiday rotation.

General Duties:

DUTIES AND RESPONSIBILITIES:

1. Interactions with residents are therapeutic and advance the goals set forth in the Pharm plan/ITP.
 - a) Formulation on Psychiatric/ Pharmacological Management Plan
 - b) Individual med-somatic education that includes monitoring medications for therapeutic effectiveness, risk/benefits of compliance, sign/symptoms of decompensation, observing mental status, educating and monitoring medical issues as indicated.
 - c) Spontaneous interactions and activities.
 - d) Teaching and consultation with residents in matters related to medication and medical issues.

2. Judgements made about clients or activities on residents' behalf are appropriate both to the individual's functioning and the agency's risk tolerance standards.
 - a) Admission, discharge and step-up concerns/observations communicated to clinician
 - b) Reviews available information prior to admission and during the course of stay
 - c) Decisions regarding resident's medical needs

3. Medication management duties.
 - a) Storage, handling, ordering and administration according to agency policy and generally accepted medical practice.

4. Documentation is complete and timely. Insures that sufficient psychosocial and medical referral information is available as soon as possible.
 - a) Assessments, progress notes/billing logs and Psychiatric Pharmacological Management Plans are submitted within the agency timeframes.
 - b) Facilitates the acquisition of an adequate amount and quality of referral information as needed to provided services
 - c) Makes collateral contacts to gather more psychosocial information.
 - d) Medication logs in client carts are current with physician orders notes/signed, all required elements of the chart are present, current and filed in a timely manner.

5. Documentation is clinically accurate and substantive. Meets agency's productivity standards.
 - a) Psychiatric Pharmacological management Plan, health assessment, aims exam, billing logs, risk assessment and termination summaries.
 - b) Progress notes/billing logs clearly indicated medical necessity/functional impairment and refer to the pharm plan.
 - c) Doctor's orders, medical problems, etc.
 - d) Productivity is achieved by submission of progress notes/billing logs. Defined as total time worked divided by the hours of documentation billable activity. Must meet productivity expectations as on indicate of ability to adequately perform job duties.

6. Interactions with essential others is constructive and serves to advance the quality of care, the therapeutic milieu in the facility and the agency's standing in the community
 - a) Peers and supervisors.
 - b) Other service providers.
 - c) Family and significant others.
 - d) Other concerned members of the community.
 - e) Interactions with physicians and other health care providers.

7. Commitment to high quality of care.
 - a) Participates actively and productively in agency meetings and case reviews.
 - b) Introduces and/or implements new ideas for improving the quality of care.
 - c) Attentive/responsive to feedback from residents, significant others and community providers/members.
 - d) Shares skills and expertise with other agency staff, e.g. log notes, in-services, workshops, etc
Advances own level of skill and competency through participation in continuing education opportunities.

QUALIFICATIONS FOR JOB:

Education/Experience: Licensed Practical Nurse (LPN). Three years social service and/or behavioral health related experience in a residential treatment facility is preferred. Experience working with co-occurring disorders is beneficial.

Technology: Microsoft office products. Have a working knowledge of basic to intermediate electronic health records systems is preferred.

Miscellaneous requirements: Criminal background check; Pre-employment drug screen; ***If applicable to the position requirements includes:*** Clear driving record; TB test, Mini-Physical and First Aid/CPR. Must meet COMPASS automobile liability insurance carrier guidelines to be insurable under the COMPASS policy. **Note:** COMPASS clients should be transported using a COMPASS vehicle, if a COMPASS vehicle is not available then the staff member is responsible to verify that they maintain adequate coverage through their personal carrier. If a COMPASS vehicle is not available, then the staff member is responsible to verify that they maintain coverage through their personal carrier for business related travel, including the transporting of clients, and must provide proof of coverage to COMPASS prior to transporting any COMPASS clients.

Interpersonal/ Human Relations Skills: Strong social, communication and written skills. Must have the ability to develop rapport and be perceived by clients and staff as approachable. Ability to Multi-task; while maintaining accuracy and organization.

Non-Exempt: Eligible for over time

AN EQUAL OPPORTUNITY EMPLOYER - SERVICE PROVIDED THROUGH AFFIRMATIVE ACTION

EOE-M/F/H including persons with disabilities and veterans

