



JOB NOTICE

Date Posted: September 10, 2019

Closing Date: September 24, 2019

APPLICATION PROCEDURES: Send letters of intent and resume to HR Department, Compass Family and Community Services, 535 Marmion Avenue, Youngstown, Ohio 44502.

Program: Janitorial

Title: Janitorial Supervisor

Shift: Part-time; 16 hours a week; weekends

Salary: \$10.00 an hour

Janitorial Supervisor I

GENERAL DUTIES:

- Supervises and educates clients in janitorial services at Youngstown State University sites. This is a weekend position which will have a requirement to work Saturdays and Sundays throughout the year. Other days will be scheduled during football and basketball seasons dependent on game schedules.
- Responsible for quality control through inspection of crews work. Crews range in size depending on events held at Youngstown State University.
- Write behavior reports, program notes, and department reports.
- Participates and plans with Workforce Development Staff.
- Performs janitorial services.

QUALIFICATIONS FOR JOB:

Education/Experience: Some High School. One year janitorial experience; prefer one year supervisory experience.

Technology: N/A

Miscellaneous requirements: Criminal background check, Pre-employment drug screen, Clear driving record and First Aid/CPR.

Interpersonal/ Human Relations Skills: Must be able to stand and walk for long periods; do occasional lifting of up to 50 pounds. Will be working outside, in the elements, during football season.

Non-Exempt: Eligible for over time – This is a weekend position which will have a requirement to work Saturdays and Sundays throughout the year. Other days will be scheduled during football and basketball seasons dependent on game schedule.

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EOE-M/F/H including persons with disabilities and veterans