



# JOB NOTICE

Date Posted: July 12, 2018

APPLICATION PROCEDURES: Send letters of intent and resume, preferably with completed application to:  
HR Box-PT/YCW, COMPASS Family and Community Services, 535 Marmion Avenue, Youngstown, Ohio 44502.

**Department:** Daybreak Youth Crisis Shelter

**Title:** Youth Care Worker  
(all shifts)

**Salary \$:** Part time. \$10.00 per hour plus \$.40 per hour shift differential for midnights  
Shifts will require holiday rotation.

## **General Duties:**

### **All duties are performed under the direction of the clinical team**

1. Monitors the whereabouts of the residents and or applicable visitors at all times. Adheres to program rules and procedural guidelines to ensure the safety and security of the residents, staff and facility. Supervision and monitoring of medications; which includes re-stocking and organization of supplies. Makes appropriate contact with on-call regarding unusual resident needs or emergencies. Orients and assists in the completing of resident intakes.
2. Provides services and or trains residents to function independently. Facilitates resident development of daily living skills i.e. personal hygiene, grooming, cooking, cleaning, household maintenance, budgeting and medication compliance. Teaches and encourages the residents maintain positive and controlled social behaviors by utilizing varied training techniques such as behavior modification, one to one or group instruction, skill building and limit setting according to prescribed treatment plan.
3. Institutes and takes an independent pro-active approach to crisis intervention for unacceptable behavior as defined by the residents individual treatment plan (ISP)
4. Plans, coordinates and schedules various resident positive and therapeutic activities i.e. games, crafts, group activities etc. in conjunction with the approval and guidance of treatment team. Responsible for operating an Agency vehicle and transporting the residents as needed to various external recreational, educational and or occupational activities.
5. Under the direction of clinical staff, participates directly in the development of individual service plans; which includes attending treatment, diagnostic and resident evaluation team meetings. Assist in making recommended changes based on residents' strengths, needs, abilities, and preferences. Notifies nursing staff of resident's observed or reported negative reactions to prescribed medications.

6. Completes daily documentation/case notes logs which includes: resident admissions data, behaviors, Problem areas, progress/regression in relation to individual service plan goals. Documents delivery of services, unusual incidents, medication administration records and medication compliance.
7. Performs a variety of miscellaneous residential duties such as: performing light duty housekeeping in resident living /common areas. Assists in daily/ weekly shopping for food/household supplies. Completes required residential fire watches per guidelines. Prepares and or assists in the preparation of daily resident's meals and meal plans. Shops for or with the residents for clothing and/or personal items dependent upon facility needs. Reports health and safety concerns and equipment malfunctions to supervisor and or maintenance department. Attends various Agency sponsored in service/external required trainings and educational programs. Performs duties assigned by supervisor, clinical staff or program director.

**Qualifications:**

**Education/Experience:** Associate degree in social work, psychology, health and human services is preferred. Three years social service and/or behavioral health related experience in a residential treatment facility is preferred.

**Miscellaneous:** Criminal background check; Pre-employment drug screen; Clear driving record; First Aid/CPR certification, TB test.

**Personal:** Strong social, communication and written skills. Must have the ability to develop rapport and be perceived by residents and staff as approachable. Ability to understand and carry out directives provided by clinical treatment team. Ability to multi-task; while maintaining accuracy and organization. Have a working knowledge of basic to intermediate electronic health records systems is preferred. Ability to work varied shifts.

**Physical Demands of Job:** Normal activity which includes: Standing walking, climbing stairs etc., as well as staying awake during shifts. Lifting varies, must have the ability to carry normal household items. Potential exposure to blood borne pathogens

**Non Exempt:** Eligible for overtime

AN EQUAL OPPORTUNITY EMPLOYER - SERVICE PROVIDED  
THROUGH AFFIRMATIVE ACTION  
EOE-M/F/H including persons with disabilities and veterans