



JOB NOTICE

Date Posted: May 2, 2018

Closing Date: May 18, 2018 or until filled

APPLICATION PROCEDURES: Send letters of intent and resume to HR, Box-TCBH Dir., Compass Family and Community Services, 535 Marmion Avenue, Youngstown, Ohio 44502.

Department: Trumbull County Outpatient Services

Title: Trumbull County Behavioral Health Director

Salary \$: Full time. Competitive salary and benefits package based on licensure and skills and experience.

AREAS OF RESPONSIBILITY:

1. **ADMINISTRATIVE DUTIES 50%**

- a) Represent agency in community behavioral health system's planning and clinical issues meetings, regularly scheduled and ad hoc.
- b) Maintains Performance Improvement and service evaluation requests.
- c) Program development trends: New funding/reimbursement sources. Expanding existing services/programs as appropriate.
- d) Maintain facilities license, certification and eventually accreditation and meet any other applicable compliance requirements.
- e) Collaborates other community agencies with high community visibility.
- f) Policy and procedure development and review.
- g) Implementation and administration of agency policies and procedures.
- h) Maximize financial performance.

2. **SUPERVISORY DUTIES 25%**

- a) Individual and group supervision of counselors, social workers, nurses, operations managers, and consulting psychiatrist and nurse practitioners and well as interns.
- b) Must be a team builder and fosters teamwork within the division and among divisions of COMPASS.

3. **DIRECT SERVICE DUTIES** **10%**

- a) Limited group and individual counseling activities with clients.
- b) Discharge planning activities from local and State hospitals.

4. **CONTACT WITH CLIENTS/RESIDENTS ESSENTIALS OTHERS** **10%**

- a) Families significant others, service providers, etc.

5. **STAFF DEVELOPMENT** **5%**

- a) Present in services/training as needed to various staff within the agency.

QUALIFICATIONS:

Education/Experience: LISW/ LPCC is required. Supervisory designation is preferred. Five plus years' experience in mental health and dual diagnoses services, counseling/case management and/or community resource linkage. 3+ years' experience in a supervisory role with demonstrated ability to provide individual and group supervision. Must be able to provide coverage and to respond to emergencies on an on call-basis.

Miscellaneous requirements: Reliable transportation; criminal background check, clear driving record and drug screen; proficient in computer skills; TB Test; CPR/First Aid Training preferred.

Physical Demands: Periodic walking and standing during the day. May involve physical intervention with clients experiencing crisis situations. Potential exposure to blood borne pathogens.

Personal: Emotional stability, team builder, creative, innovator, good planning and organization skills; demonstrates strong communication skills and responds appropriately to spontaneous situations.

Exempt: Not eligible for over time.