

Transition to Independence Case Manager- Full Time

JOIN OR COMPASS TEAM TO POSITIVELY IMPROVE LIVES AND TO BUILD A BETTER COMMUNITY

Job Description

APPLICATION PROCEDURES: Send letters of intent/ resume via mail to:
FT-Sojo/DB-TTICM, HR, Compass Family and Community Services. 535 Marmion
Avenue, Youngstown, Ohio 44502

Title: Transition to Independence Case Manager- SOJO/ Daybreak

Salary \$: Full time with competitive salary based on experience and full benefits package.

General Duties:

- Comprehensive case management services including, but not limited to, needs assessment and service planning, assistance in tasks of daily living, linkage, victims' advocacy, assistance in developing a social support network, monitoring and evaluating ongoing services and needs to domestic violence victims with a focus on individuals between the ages of 18-24.

* Daybreak youth who are preparing to transition. Service may include some aftercare follow-up.

- Work with young persons to identify goals and develop and implement individualized service plans.
- Assist youth in obtaining needed resources and in building healthy support systems.
- Advocate on behalf of youth with social service agencies, landlords and educational services.
- Provide guidance and assistance to youth served in the areas of employment seeking and job retention skills.
- Link with other resources within and outside of Compass to develop and facilitate the supportive services needed by youth to achieve independent living.
- Complete data collection, and evaluations based on funding source survey format guidelines. Maintain case records according to established agency policy. Maintain monthly caseload statistics that are needed for grant reporting.

- Assists as needed with various ongoing shelter operations, including monitoring calls on the crisis hotline, completing intake interviews, and providing other services as needed at Sojourner House.
- Participate in training both locally and at the state level to increase knowledge of domestic violence dynamics, legal options, and the developmental needs of transitional youth.
- Attend staff training, case conference and supervision meetings.

Qualifications:

Education/Experience: Bachelor's degree in Social Work or related field is required. LSW or LPC licensure etc. is preferred. Minimum of 2 years working with teenagers, young adults and domestic violence survivors is preferred.

Miscellaneous Requirements: Criminal background check; pre-employment drug screen; clear driving record; TB Test; CPR/First Aid Training preferred.

Personal: Strong oral and written communication skills. Highly organized and detailed oriented. Flexibility and the ability to multi-task is essential and to work within a team environment. Must have working knowledge and experience in using Microsoft Office products and data base software. Ability to work a flexible schedule based on the needs of the programs.

Physical Requirements: Normal Activity. Requires own transportation.

Exempt: Not eligible for over time.

AN EQUAL OPPORTUNITY EMPLOYER - SERVICE PROVIDED THROUGH
AFFIRMATIVE ACTION EOE-M/F/H including persons with disabilities and veterans