



JOB NOTICE

Date Posted: April 4, 2017

Closing Date: April 17, 2017

APPLICATION PROCEDURES: Send letters of intent and resume, to Box ACT-LPN, Compass Family and Community Services, 535 Marmion Avenue, Youngstown, Ohio 44502.

Program: Assertive Community Team (ACT)

Title: ACT Psychiatric (LPN) Licensed Practical Nurse

Salary \$: Full Time with competitive salary and comprehensive benefit package.

Adoption of the ACT Philosophy of Care:

ACT (Assertive Community Treatment) is the leading evidenced based practice for providing services to persons with severe and persistent mental illness and/or co-occurring substance use disorders. The heart of ACT is a collaborative TEAM approach of providing care to clients where it is needed, in the community. ACT is a shift from traditional community based treatments and case management models. In ACT, the team, as a whole, is responsible for providing whatever is needed to assist clients in their recovery from mental illness. Members of the ACT team will need to adopt the ACT philosophy of care to ensure the success of the program and improved quality of life for our clients.

Interactions with clients are therapeutic and advance the goals set forth in the ISP. Performance indicators:

- a) ACT is field-based position and requires at least 80% of services to be provided to consumers in their homes, shelters, places of employment, vocational and education settings and other community settings.
- b) Medication education/monitoring regarding therapeutic levels of effectiveness, risks/benefits of compliance, signs/symptoms of decompensation, assessing mental status, medical issues as indicated.
- c) Spontaneous interactions and therapeutic activities in accordance with ITP.
- d) CPST services not limited to helping with applications, assistance with ADLs, accompanying to appointments and community events, collaborating with family and significant others, and other services as necessary for the welfare of the ACT client
- e) Provide 24-hour emergency and crisis intervention response on rotating, on-call basis
- f) Act as advocate and liaison for recipients in securing medical care, and other community supports that promote integrated physical and mental health wellness.

Judgements made about clients or activities on clients' behalf are appropriate both to the individual's functioning and the agency's risk tolerance standards. Performance indicators:

- a) Assistance is titrated based upon client strengths and deficits, and implemented without jeopardizing client stability or client rights.

- b) Ongoing assessment of mental status and decisions regarding implementation of various services needed to develop and/or maintain skills essential to Recovery.
- c) Decisions regarding client's medication and/or medical needs in conjunction with Psychiatrist and Supervisor.

Nursing Duties.

- a) Storage, handling, ordering and administration according to agency policy and generally accepted medical practice.
- b) Medication room procedures, including medication inventory and documentation of medication delivery are followed accurately and in accordance with agency/licensure policies.
- c) Timely and accurate records of long acting injections are maintained to ensure clients receive their ordered medication, at the ordered dose at the ordered frequency.
- d) Administer IM's and vaccines, administer intradermal TB tests, and performs phlebotomy as per orders
- e) Monitors vital signs and side effects of medications and reports findings to team
- f) Review and audit medication management procedures and teach all ACT staff how to follow and adhere to the procedures.

Documentation is completed in a timely manner per agency policy. Documentation provides sufficient narrative regarding psychosocial and medical referral information to aid in delivery of services and to communicate the progress of the client.

- a) Assessments, progress notes/billing logs and ITPs (and reviews) submitted within agency timeframes.
- b) Facilitates the acquisition of an adequate amount and quality of referral information as needed to provide services.
- c) Makes collateral contacts to gather medication information upon discharge to/from other facilities.
- d) Medication logs in client charts are current and accurate. Physician orders noted/signatures required in a timely and accurate manner.
- e) Medication administration of long acting injectable includes the date administered, the medication and dose administered, the site administered, how the patient tolerated the injection.
- f) Ensures that required elements of client charts are present, current and filed in a timely manner.

Documentation is clinically accurate and substantive. Meets agency productivity standards. Performance indicators:

- a) Progress notes/billing logs clearly indicate medical necessity/functional impairment in accordance with Certification Standards, and, refer to ITP. Notes ITP implementation/Reviews, Risk Assessments, Transition Plans, AIMS Tests.
- b) Productivity is achieved by submission of progress notes/billing logs. Productivity is defined as documented activity divided by hours paid. Must meet productivity expectations as one indicator of ability to adequately perform job duties.
- c) Standard Productivity/Impact ratio is 50%

Interactions with essential others are constructive and serves to advance the quality of care, the mission of the agency, and the agency's standing in the community.

- a) Attendance and participation in daily ACT team meeting. Will work collaboratively with the interdisciplinary ACT team and engage with community stakeholders to provide comprehensive care and service to ACT clients.
- b) Communicates effectively with other service providers throughout the agency, client family and significant other and with concerned members of the community.

Commitment to high quality of care.

- a) Participates actively and productively in agency meetings and case reviews.
- b) Introduces and/or implements new ideas for improving the quality of care.
- c) Attentive/responsive to feedback from clients, significant others and community providers/members.
- d) Shares skills and expertise with other agency staff, e.g. progress notes, in-services, workshops, etc.
Advances own level of skill and competency through participation in continuing education opportunities.

Qualifications:

Education/Experience: Licensed Practical Nurse is required. Minimum of two years of mental health experience is preferred.

Miscellaneous requirements: Criminal background check; Pre-employment drug screen; CPR training; TB Test; and clear driving record.

Physical Requirements: Normal activity, potential exposure to blood borne pathogens.

Personal: Strong social, communication and written skills. Must have the ability to develop rapport and be perceived by clients and staff as approachable. Ability to multi-task; while maintaining accuracy and organization. Have a working knowledge of basic to intermediate electronic health records systems is preferred.

Non-Exempt: Eligible for over time.

AN EQUAL OPPORTUNITY EMPLOYER - SERVICE PROVIDED
THROUGH AFFIRMATIVE ACTION
EOE-M/F/H including persons with disabilities and veterans